



# LIFE SKILLS FACILITATOR

## POSITION DESCRIPTION

*Life Skills Facilitators conduct life skills classes for mentor/youth matches.*

### **A Life Skills Facilitator:**

- is genuinely interested in the concerns of youth who have experienced foster care
- has a strong background in the skill area they will be teaching
- is creative, flexible, and has effective teaching skills
- has a sincere desire to be personally involved with youth and to help them achieve personal goals
- is sensitive to people of different educational, economic, cultural, or racial backgrounds
- has the ability to communicate with youth openly and non-judgmentally
- possesses strong listening skills
- can empathize with another person's struggles
- has the ability to see solutions and opportunities as well as barriers

### **To be eligible, applicants must:**

- be at least 21 years of age
- Be willing to adhere to all WAY Alliance policies and procedures.
- Complete the application process (and not have falsified information during the course of the application process).
- Have never been arrested, charged, or convicted of child abuse or molestation.
- Not be a convicted felon. If the applicant has been convicted of a felony, they may be considered only after a period of seven years with demonstrated good behavior and an appropriate and corrective attitude regarding past behaviors.
- Not have a history of domestic violence.
- Not use alcohol or controlled substances in an excessive or inappropriate manner.
- Not be currently in treatment for substance abuse. If a substance abuse problem has occurred in the past, the applicant must have completed a non-addictive period of at least five years.

### **Work Location**

Depending on the skill being taught, the Life Skills Facilitator will need to meet the youth or small group at locations around the DFW area.

### **Length of Commitment**

Life Skills Workshops may be one-time events or they may be repeated based on the needs of the youth we serve. WAY Alliance does not ask for a minimum length of commitment, only a commitment to a minimum number of workshops that is agreeable to the Life Skills Facilitators themselves.

### **Time Commitment**

The length of Life Skills Workshops will vary depending on the skill being taught.

## **Responsibilities & Duties**

- Plan interactive lesson(s) that will effectively teach the intended skill
- Lead the Life Skills Workshop, either one-on-one with a youth or in a small group setting
- Depending on the skill(s) taught, provide high-quality written materials for the youth that help reinforce the learning

## **Training**

- Life Skill Facilitators will receive training prior to assuming this position.
- Life Skill Facilitators will receive ongoing support from the Life Skills Director and Executive Director.

## **Application Process**

- Orientation
- Application
- In-Person Interview
- References Check
- Background Check